



Hanson Camp Kiwanee

542 Liberty Street, Hanson, MA 02341
Camp Kiwanee Commission Meeting Minutes
October 23, 2023
5:30 p.m.
Needles Lodge
www.OfficialCampKiwanee.com
Tel: 781-293-2333 Fax: 781-293-4173

Members present: Frank Milisi, Melissa Scartissi, Sheila Morse, Caroline Mills

Also present: Dori Jamieson, Roger Means, Renae Brown, Jen Harriott, Jack O'Leary

- Corinne Cafardo, Hanson Community Christmas Committee requests 12/13 and 12/14 to sort Christmas gifts for charity. Requests lodge from Noon to 9pm both days.
Motion by Vice Chair Scartissi to approve use of the lodge at no charge
Second by Commissioner Morse
Voted 4-0
- Approval of September 11, 2023 minutes
Motion by Commissioner Morse to approve
Second by Commissioner Mills
Vice Chair Scartissi abstains as she was not present
Voted 3-0-1
- Vote to reschedule wedding from 10/3/20 to 10/11/24. This wedding has been rescheduled since 2019. Initially needing to be postponed due to covid. Discussion took place on how long one allows rescheduling at the same price, as the rates have increased since the initial booking. A deposit of \$2,750.00 has been paid which is nonrefundable.
Motion by Vice Chair Scartissi to reschedule one final time, as we don't currently have language in place to enforce not allowing to reschedule again. Then any subsequent request would be at the current rate, and we will add language to our rental agreement to address this, stating that a wedding can be rescheduled only once.
Second by Commissioner Morse
Voted 4-0
- Vote to accept proposal from Hopkins & Sons to paint venting system on roof of Needles Lodge. Requests for quotes have gone out to Hopkins & Sons, Let me Do it, and W Painting, Inc. Hopkins & Sons Painting was the responsive and responsible bidder.
Motion by Vice Chair Scartissi to appoint Hopkins & Sons Painting to complete the work at the cost of \$1,354.00.
Second by Commissioner Morse
Voted 4-0
- Vote to accept proposal from Eagle Build & Remodel for structural repair to the boat house. Requests for quotes have gone out to Eagle Build & Remodel, Dandell Corporation, and Jomicorp. Eagle Build & Remodel was the responsive and responsible bidder.

Motion by Vice Chair Scartissi to approve of Eagle Build & Remodel to complete the work at a cost of \$5,470.00

Second by Commissioner Morse

Voted 4-0

- Vote to accept proposal from K & M Communications for a license plate reader camera on the gate house. After discussion it was decided to table this item to the next meeting, and to check with the Hanson Police Department to ensure that they approve of this.
- Vote to pay the monthly cost for cameras in the North End and South End. The IT Department has already purchased the cameras, we would be responsible for the monthly cost of \$40.00 per camera per month. Funding would come from a previous article at Town Meeting for wiring and security.

Motion by Vice Chair Scartissi to approve the monthly cost for cameras.

Second by Commissioner Morse

Voted 4-0

- Discussion on adding language to the Lodge rental agreement. This is with Town Counsel for approval.

Motion by Vice Chair Scartissi to add language stating that rescheduling of an event would be allowed one time only.

Second by Commissioner Morse

Voted 4-0

- Discussion on computer generated sales receipt from New England Bartending. Currently a memorandum is submitted stating the revenue due Camp Kiwanee. Motion by Vice Chair Scartissi to request New England Bartending provide a computer generated sales receipt from the cash register to back up the memorandum.

Second by Commissioner Morse

Voted 4-0

- Discussion on proposed rates for 2024. The rates were last increased two years ago.

WEDDING CELEBRATION AND VOW RENEWAL:

Motion by Commissioner Morse to set wedding celebration and vow renewal at \$9,500.00

Second by Commissioner Mills

Vice Chair Scartissi, no

Voted 3-1

Motion by Vice Chair Scartissi to set additional hours at \$250.00, Wedding and vow renewal ceremony and rehearsal at \$750.00, South end camping and bridal cottage, \$1,500.00, Bridal Cottage day rental, \$150.00

Second by Commissioner Morse

Voted 4-0

PARTIES AND FUNDRAISERS:

Motion by Commissioner Morse to set parties, birthday parties, graduations, bridal and baby showers, reunions, celebration of life and fundraisers at \$150.00 per hour, five hour minimum-- \$750.00, additional hours, \$100.00 per hour

Second by Commissioner Mills

Vice Chair, Scartisi, no

Voted 3-1

Kitchen Fee at \$150.00 tabled to next agenda.

COMPANY WORKSHOPS:

Motion by Vice Chair Scartissi to set company workshops, retreats, concerts at \$1,500.00 up to 5 hours. Additional hours \$150.00 per hour.

Second by Commissioner Morse

Voted 4-0

CAMPING

Motion by Commissioner Morse to set electric cabins, \$100.00 per night, cabins and chalets \$75.00 per night, Frontier Cabin, \$175.00, Bridal cottage, \$250.00, Pavilion, \$100.00 per hour, four hour minimum. Additional hours: \$75.00 per hour

Tent sites: \$40.00, South end camping including electric cabins, pavilion, and chalets -- \$1,500.00, North end camping including Frontier Cabin, \$1,200.00, South End camping and North end camping, \$2,500.00

Second by Vice Chair Scartissi

Voted 4-0

No votes were taken to change bar permit fee. Remains at \$40.00

Motion by Vice Chair Scartissi to increase Hanson resident discount to 25%, and to keep veterans discount at 10%, they can both apply to one booking.

Second by Commissioner Morse

Voted 4-0

- Discussion on Fall festival – hay rides/chili cook off, Sunday, November 12th. The date of November 12th is no longer viable as it is the date of a football playoff game.
Motion by Vice Chair Scartissi to approve the event or a version of that event and check dates in December, and to also check with the Fire Department to see if they would want to do a tree lighting at the camp.
Second by Commissioner Morse
Voted 4-0

- Discussion on sending flyer to local businesses offering company parties.
Motion by Vice Chair Scartissi to spend up to \$400.00 on mailers and postage and to check with Laura Kemmett for possible mailing list.
Second by Commissioner Morse
Voted 4-0

- Discussion on policies and procedures – adding no dogs allowed and deleting teams and Recreation. Chairman to forward copy with Recreation Commission removed and replaced with Camp Kiwanee Commission.
Motion by Vice Chair Scartissi to change wording on page 11 to:
Pets are not allowed at Cranberry Cove. Pets are not allowed on the camp property between April 1 and November 1 with the exception of comfort pets/service animals. And to delete teams, and ensure Recreation Commission is replaced with Camp Kiwanee Commission.
Second by Commissioner Morse
Voted 4-0

- Approval of presentation to Select Board – Chairman presented data that he would like to present to the Select Board with regard to projects and a fiscal presentation of the camp
Motion by Vice Chair Scartissi to approve
Second by Commissioner Morse
Voted 4-0

- Old Business – Benches – Chairman stated that he would like to offer benches to be sponsored by residents.

- Departmental Report – Would like to turn the craft cabin into the Grooms Cottage for grooms to get ready at Weddings. This is a large cabin with electricity that could also be rented out. Would like to re-establish the store at the structure next to the old Fire House. It was agreed to move forward with both projects.

- Facilities Manager Report – Requests to spend \$225.00 for a hedge trimmer, \$350.00 for a chain saw, as both pieces of equipment are broken. Also, \$35.00 for an additional chain for the chain saw.
Motion by Commissioner Scartissi to approve both purchases, and not to spend more than \$825.00
Second by Commissioner Morse
Voted 4-0
The Cove project has been completed.

Next meeting scheduled for: Wednesday, December 6, 2023 at 5:30 p.m.

Motion by Commissioner Scartissi to adjourn

Second by Commissioner Morse

Voted 4-0

Meeting adjourned: 7:30 p.m.

Respectfully submitted, .

A handwritten signature in cursive script, appearing to read "Dori Jamieson", written over the printed name.

Dori Jamieson

Admin. Asst.