

Camp Kiwanee Commission Meeting Minutes
March 14, 2024
5::30 p.m.
Needles Lodge

Members present: Frank Milisi, Melissa Scartissi, Sheila Morse, Caroline Mills

Also present: Ed Jacobs, PMP Consulting, Inc.; Dori Jamieson, Chris Hoffman, Jen Harriott

- Storm water Management – Discussion on PMP performing Storm water management remediation at the Camp – Ed Jacobs of PMP presented the Commission with a proposal for civil engineering and land surveying services with regard to storm water management remediation at the Camp. (attached). The total cost is \$29,120.00. The funding source is ARPA funds.
Motion by Commissioner Scartissi to approve
Second by Commissioner Morse
Voted 4-0
- Review of Building Location Plan as provided by PMP Consulting – This plan was reviewed. It was a requirement of our insurance carrier, and it is complete.
- Vote dates to open and close Cranberry Cove –
Motion by Commissioner Scartissi to open Cranberry Cove on Sunday, June 16, 2024 and to close Cranberry Cove on Saturday, August 31, 2024.
Second by Commissioner Morse
Voted 4-0
- Discussion on increasing rates at Cranberry Cove
Motion by Commissioner Morse to increase the rates at Cranberry Cove as follows:
Second by Vice Chair Scartissi
Voted 4-0

SINGLE PERSON PASS

- Resident Season Pass -- \$50.00 (formerly \$40.00)
- Non-Resident Season Pass -- \$65.00 (formerly \$55.00)
- Season Pass for Military – Resident and Non-Resident -- \$40.00 (formerly 10% discount)

FAMILY SEASON PASS

- Resident Family Season Pass -- \$125.00 for up to five (5) family members. Each additional family member or guest pays \$5.00 per person. Five free day passes are included in the \$125.00. (formerly \$100.00)
- Military Family Season Pass -- \$100.00 for up to five (5) family members. Each additional family member or guest pays \$5.00 per person. Five free day passes are included in the \$100.00. (formerly 10% discount)
- Non-Resident Family Season Pass -- \$190.00 with five (5) family members. Each additional family member or guest pays \$5.00 per person. Five free day passes are included in the \$190.00 (formerly \$165.)

DAY PASS

- Resident -- \$5.00 (no change)
- Non-Resident -- \$10.00 (formerly \$8.00)

- Discussion on Camp Map – The camp map was well received and recommended to change the picture of the lodge to look more like a lodge, to label Cranberry Cove, label the street name, and assign cabin numbers.

- Approval of January 10, 2024 minutes –
Motion by Commissioner Morse to approve minutes
Second by Commissioner Mills
Vice Chair Scartissi abstains.
Voted 3-0-1

- Approval of Becht Engineering structural condition assessment for the old fire house. (attached). The Building Inspector recommended that a structural engineer assess the old fire house in order to make repairs. The cost is \$5,200.00 and the funding source is out of insurance funds.
Motion by Commissioner Morse to approve of Becht Engineering to provide us with a structural assessment
Second by Vice Chair Scartissi
Voted 4-0

- Discussion on plans for the Camp Store. Plans were reviewed to include a door. This will be reviewed at a future meeting.

- Approval of purchasing cedar wood to repair North End Cabins in the amount of \$3,500.00. The funding source is CPA funds.
Motion by Vice Chair to approve purchase of cedar wood
Second by Commissioner Morse
Voted 4-0

- Discussion and approval of FY2025 budget and articles. The budget was submitted in the amount of \$364,000.00 using \$14,000.00 of retained earnings. This is a level funded budget. There are no articles submitted.
- Approval to purchase a front door for Needles Lodge – This will be discussed with door options at the next meeting.
- Approval of eighth grade class dance on June 13, 2024. There were questions concerning transportation. This agenda item was tabled until the next meeting and the proponent will be asked to join the meeting.
- Approval of Prime Hitmen Coopers Town Fundraiser, April 19, 2024
Motion by Vice Chair Scartissi to rent the lodge at \$25.00 per hour, from 5pm to 11pm at a total cost of \$150.00. A 5013C form must be presented.
Second by Commissioner Morse
Voted 4-0
- Discussion on staircase with platform from lodge down to hillside to boat house. This is something that we could possibly fund through a grant or state funds.
- Request from Reverend Allan Palmer to hold a sunrise service on Easter morning from 6am to 7:30 am. It is an open service to any who wish to attend. No food or refreshments are served.
Motion by Vice Chair Scartissi to approve sunrise service contingent upon Select Board approval.
Second by Commissioner Morse
Voted 4-0
- Set next meeting: Wednesday, April 3, 2024 at 5:30 p.m.

Motion by Vice Chair Scartissi to adjourn
Second by Commissioner Morse
Voted 4-0

Meeting adjourned: 7:00 p.m.

Respectfully submitted,

Dori Jamieson