

## Council of Elder Affairs

January 13, 2023

Meeting called to order by the Chair at 10:25 AM

Attendance: Mary Collins, Lorraine Lentini, Sue Gagnon, Joanne Clemons, Jim Hickey (BOS), Jane Durante, Linda Philbrook, George Copeland, June & Red Sullivan guests, Robin Bousquet EA.

Friday, December 9, 2022, Minutes were read and accepted

Elder Affairs Director's Report:

- a. New Christmas Tree provided by The Friends Group
- b. Volunteer's Party was wonderful and lots of fun playing SINGO.
- c. December's Movie put on by the Library and Senior Center "Jerry and Marge go Large".
- d. Bereavement Group next Thursday.
- e. Woman to Woman on December 15<sup>th</sup> is Card Marking.
- f. The Friends group has made up Holiday Bags for the Meals on Wheels and outside clients.
- g. Neil's Balance class with New England Village brought in socks.
- h. Laura James show sold out.
- i. Yankee Swap on December 21<sup>st</sup>.
- j. December 23<sup>rd</sup> the Center will close at 12:00 Noon. Also, December 26<sup>th</sup> closed.
- k. Covid Protocols remain the same. Check National Hot Line for expiration dates.
- l. Building Update: siding is completed. South Shore Vo-Tech is building Mary's new office.
- m. The Savings to the clients who came in for the Shine Program was \$45,777.66. Mary's wish is for more Hanson Seniors to take advantage of the Fuel Assist Program.
- n. Linda Mulrey, Outreach Coordinator, and Jim Hickey, BOS will participate in the Spring Shine Certification Program.
- o. A request by Mr. Hickey, that everyone respect the town clients, that come in to speak confidentially to Mary Collins and Linda Mulley.
- The Chairperson Report:
  - a. Unfinished Business: None
  - b. New Business:  
Catherine Coakley, brought to our attention the information she obtained on the "Kidde Senior Lock Box Program. This is something the Council is interested in. Will look into further.

OCES: Mary Collins, continues her meeting via the Zoom.

OPCP: No information to share.

Meeting Adjourned at 11:35 AM

Respectfully Submitted:

*Jane M. Durante*  
Secretary

**Meeting Minutes  
Council of Elder Affairs  
February 3, 2023**

In attendance: Susan Gagnon, George Copeland, Lorraine Lentini, Joanne Clemons and Director Mary Collins

Excused absence: Linda Philbrook and Robin Bousquet

Vice Chair Susan Gagnon facilitated meeting in absence of Chair Linda Philbrook.

January 2023 minutes were read and were voted 4-0 to accept as written. Mary will take notes for this morning's meeting in the absence of our secretary today.

Elder Affairs Director's report:

- Director reports that she has received a resignation from the board from Secretary Jane Durante. The board voted to accept it with regret. Will forward to Select board.
- February Programming Highlights:
  - Rep. Josh Cutler available remotely by appointment.
    - Relaxation with Linda, Friday, 2/10 at 11am.
    - Valentine's Day music program with the Swinging Singers 2/13 at 11am.
    - Movie Matinee at 1pm on 2/13
    - Sing-Along with Bob and Don on 2/14 at 1pm.
    - Friend's Board Meeting 2/21 at 10am.
    - Card Making 2/23 at 10am.
    - Chocolate Tasting 2/24 at 1pm. Must sign up for the event.
- Covid-19 Protocol update: no change in current protocol.

Report of Council Representatives:

- Mary reports that she continues to attend monthly OCES board meetings via Zoom.
- No report from OCPC.
- Mary reports that the Friend's group are planning a function on March 17 to celebrate St. Patrick's Day. Corned beef sandwiches and a Singo game are planned.

No Chair report, old business or new business discussed.

Minutes respectfully submitted by,

Mary Collins,  
Director of Elder Affairs

## Council Meeting Minutes March 3, 2023

In attendance: Linda Philbrook, Susan Gagnon, George Copeland, Joanne Clemons, Lorraine Lentini, Robin Bousquet, Liaison James Hickey, guest June Sullivan and E.A. Director Mary Collins

Meeting was called to order at 10:30.

Minutes from February 3 meeting were read and unanimously accepted as written.

Elder Affairs Report given with highlights:

- Building update: latest news on the progression of the contractors given.
- Conflict of interest: annual online training required of staff and all board members. Mary asked that if any board member has difficulty completing the task that they reach out. Board members could utilize one of staff computers if necessary. All staff have completed the training.
- March programming:
  - 3/13 @ 1PM Movie The Fablemanns in Community Room
  - 3/17 @ NOON Lunch and Singo at Camp Kiwanee
  - All other regularly scheduled activities will take place.
- Current Covid Protocol: remains the same. We continue to encourage residents interested in vaccinations that they are readily available. New cases in MA in the last 2 weeks 4470. 2751 are over the age of 65 which is a major concern. Average age of someone dying from Covid is 78 y.o.
- Custodial Update: current custodian was not interested in applying for the newly created full time position. He tendered his resignation effective March 17, 2023. Interviews have begun.

Report of Council Chair:

Nothing to report.

Unfinished Business:

Nothing to report.

New Business: Mary reported the following:

- She will be attending the MassHealth Redetermination Webinar on 3/21. It is of great importance as the freeze on any redetermination during Covid has been lifted as of March 1, 2023. If folks on MassHealth do not fill out the redetermination requests, they will be dropped from the insurance.

# **Council Meeting Minutes**

**April 5, 2023**

**In attendance:** Linda Philbrook, George Copeland, Joanne Clemons, Robin Bousquet, Selecemen Liaison James Hickey and Elder Affairs Director Mary Collins.

**Absent:** Lorraine Lentini and Susan Gagnon.

Mary will take notes in the absence of a secretary.

Meeting opened at 2:00 PM.

Minutes from March's meeting were read and board unanimously voted to accept them as written.

Chair had nothing new to report.

Elder Affairs Director reported on the following:

Building update: Plans are for staff to return to the building on April 10. It will take some to time for cleaning up and unboxing of items in the pod. Some activities will take place in the community room and maybe even outside if weather permits. The entire Center should be back in working order by the end of next week 4/15.

Program update:

April 10 @ 1PM	Movie, A Man Called Otto in community room.
April 17	Patriot's day, Center closed
April 20 @ 10AM	Card making
April 21 @ 1 PM	Welcome home party with Rick
April 28 @ 1 PM	Snacks 'N Singo

SHINE and Fuel Assistance updated: Mary completed 20 SHINE appointments while at Camp Kiwanee. Recertifications for MassHealth are becoming more prevalent and are quite time consuming. The applications for fuel assistance have waned in the month of March.

Covid 19 protocol: Mary reported that Covid 19 Public Health Emergency will officially end on May 23 per the Governor. Focus is currently on the importance of bivalent boosters, boosters which will be designed to treat more than one strain of coronavirus.

Custodian update: Full time custodian Jude Waters began. His time will be split between the library and the senior center. Very amiable person and jumped right in to his new duties.

# **Council Meeting Minutes**

**May 3, 2023**

**In attendance:** Linda Philbrook, George Copeland, Susan Gagnon, Lorraine Lentini, Joanne Clemons, Robin Bousquet, guest June Sullivan and Elder Affairs Director Mary Collins.

Mary will take notes in the absence of a secretary.

Meeting opened at 2:00 PM.

Minutes from April's meeting were read and board unanimously voted to accept them as written.

Chair had nothing new to report.

Elder Affairs Director reported on the following:

Building update: The building repairs are almost complete. Still waiting for tile for Handicap bathroom floor. Tile arrived broken. Mary still needs some work done in her office, but is settling in and Linda's office is almost complete.

Program update:

May 10 @ 8:30am	Bereavement Group
May 12 TBA	Relaxation Group
May 15 @ 10am	Mother's Day Breakfast
May 16 @ 10am	Friend's Board Meeting
May 18 @ 10am	Card Making
May 29 @ 9am	Memorial Day Breakfast prior to parade

SHINE and Fuel Assistance updated: SHINE appointments continue to be held with Mary completing 12 appointments in April. Recertifications for MassHealth are becoming more prevalent and are quite time consuming. No applications for fuel assistance were taken.

Covid 19 protocol: Mary reported that Covid 19 Public Health Emergency will officially end on May 23 per the Governor. Focus is currently on the importance of bivalent boosters, boosters which will be designed to treat more than one strain of coronavirus.

Invitation to Luncheon: An invitation was extended to board members to attend the Sheriff's County Farm Triad Luncheon on June 2 at 12pm.

Representative Updates: OCES: Old Colony focused on their protective service department and a discussion ensued about the types of abuse that can be reported to protective services.

OCPC: Nothing to report.

Friends: Friends have booked Laura James for a fundraiser in June.

Unfinished Business: None

New Business: June Sullivan was nominated, seconded and unanimously voted to be presented to the Board of Selectmen for appointment to the Council on Aging Board. Mary will follow up with the Town Administrator.

Minutes respectfully submitted by,



Mary Collins,  
Director of Elder Affairs

**Meeting Minutes  
Council of Elder Affairs  
June 7, 2023**

In attendance: Linda Philbrook, Susan Gagnon, George Copeland, Joanne Clemons, Lorraine Lentini, Robin Bousquet, guest June Sullivan and Director Mary Collins

~~Excused absence: Linda Philbrook and Robin Bousquet~~

May 2023 minutes were read and were voted to accept as written. Mary will take notes for this meeting in the absence of a secretary.

Elder Affairs Director's report:

- June Programming Highlights:
  - 6/2 @ 9AM, Josh Cutler by appointment
  - 6/7 @ 2PM, Council Meeting
  - 6/8 @ 11AM, Relaxation with Linda
  - 6/14 @ 8:30 AM, Bereavement program
  - 6/15 @ 10AM, Card making with Linda
  - 6/16 @ 1PM, The Laura James Show
  - 6/20 @ 10AM, Friend's Board Meeting
  - 6/20 @ 1PM, Sing along with Bob, Don and Friends

Building Update:

Mary informed the Council about ongoing repairs to the air conditioning unit.

Covid-19 Protocol update:

No change in current protocol.

SHINE and Fuel Assistance update:

Mary reports that SHINE clients continue to be plentiful despite it not being open enrollment. She reports that Outreach coordinator Linda Mulrey, along with volunteers Jim Hickey and Faye Vitale, will finish their SHINE training classes and take their certification tests mid-June.

Outreach Earmark Grant:

Mary provided an update regarding the usage of the grant money. All remaining money at the end of the fiscal year is earmarked to purchase lock boxes for elder residents who meet criteria.

Report of Council Representatives:

- Mary reports that she continues to attend monthly OCES board meetings via Zoom.
- No meeting held at OCPC.
- Linda reports that the Friend's group is planning a function on June 16 with Laura James.

Old Business:

June Sullivan's appointment will take place on June 27 at Selectboard meeting.

**New Business:**

Jim Hickey was nominated and voted in the affirmative to be presented to the Selectboard for appointment as a full member of the Council.

Meeting adjourned at 2:45 PM.

Minutes respectfully submitted by,

Mary Collins,  
Director of Elder Affairs



**Meeting Minutes  
Council of Elder Affairs  
July 5, 2023**

In attendance: Linda Philbrook, George Copeland, Joanne Clemons, Robin Bousquet, June Sullivan and Director Mary Collins

Excused absence: Susan Gagnon and Lorraine Lentini

Unexcused absence: James Hickey

June 2023 minutes were read and were voted to accept as amended. Mary will take notes for this meeting in the absence of a secretary.

The Chair welcomed new board member June Sullivan.

Due to the absence of three voting members, the Chair requested a motion to postpone the annual board reorganization until all voting members are present. That motion was made by Mr. Copeland seconded by Mrs. Clemons. A unanimous vote in the affirmative was received.

Elder Affairs Director's report:

- July Programming Highlights:
  - 7/7 @ 9AM, Josh Cutler by appointment
  - 7/10 @ 2PM, Movie: What's Love Got To Do With It?
  - 7/12 @ 8:30 AM, Bereavement program
  - 7/18 @ 10AM, Friend's Board Meeting
  - 7/20 @ 10AM, Card Making
  - 7/21 @ 1PM, Singo
  - 7/27 @ 10AM, Senior Living Program

Covid-19 Protocol update:

No change in current protocol.

SHINE and Fuel Assistance update:

Mary reports that SHINE clients continue to be plentiful and time consuming despite it not being open enrollment.

Report of Council Representatives:

- Mary reports that OCES takes a summer hiatus in July and August.
- No meeting held at OCPC.
- Friend's group held a successful fundraiser in June and are in discussions about a possible shredding event for the fall.

Unfinished Business:

**Meeting Minutes**  
**Council of Elder Affairs**  
**August 2, 2023**

In attendance: Linda Philbrook, George Copeland, Joanne Clemons, Robin Bousquet, June Sullivan, Lorraine Lentini and Director Mary Collins

Excused absence: Susan Gagnon and James Hickey

July 2023 minutes were read and were voted to accept as written. Mary will take notes for this meeting in the absence of a secretary.

Due to the absence of two regular voting members, the Chair requested a motion to postpone the annual board reorganization until all voting members are present. That motion was made by Mr. Copeland seconded by Mrs. Lentini. A unanimous vote in the affirmative was received.

Elder Affairs Director's report:

- August Programming Highlights:
  - 8/9 @ 8:30 AM, Bereavement program
  - 8/14 @ 1PM, Monthly Movie, "Chavalier"
  - 8/15 @ 10AM, Friend's Board Meeting
  - 8/17 @ 10AM, Card Making
  - 8/25 @ 1PM, Trivia with Steve
  - New weekly craft program beginning 8/8 @ 10 AM announced

Building Update:

- Annual Contract signed with Northeastern Mechanical for HVAC. A discussion ensued about the age and condition of the existing HVAC system. Mary informed that the need for replacement is on the Capital Improvement Matrix.
- Charlie Baker is getting proposals for removal of brick walkway in front of Library and in the area just outside our front door. Further info to follow.
- A new contract was signed with Bay Copy on a three year lease for a new copier. Very excited that there is a component which will fold newsletters.

SHINE and Fuel Assistance update:

- Mary reports that SHINE clients continue to be plentiful and time consuming despite it not being open enrollment. The recent lifting of the Covid-19 freeze on MassHealth has greatly impacted folks that were receiving it during the epidemic. All are receiving notices to requalify. It is a lengthy procedure and has kept SHINE "hopping".
- People who received fuel assistance last year should be receiving their reapplications. They should be filled out and returned to Self-Help as soon as possible or people risk losing that benefit in the upcoming winter. New applications will take beginning on November 1.

#### Special Town Meeting Article

- Mary will submit an article asking the town to vote to fund an existing, unfunded Program Assist. with funds available in the annual Formula Grant. This Grant has increase as this year it was based on the Federal 2020 Census.

#### Report of Council Representatives:

- Mary reports that OCES takes a summer hiatus in July and August.
- No meeting held at OCPC.
- Robin reported that the Friend's group discussed a cookout and entertainment they are planning for September.

#### Unfinished Business:


The need for a Secretary for the Council was briefly discussed.

#### New Business:

None.

Meeting adjourned at 3:10 PM.

Minutes respectfully submitted by,



Mary Collins,  
Director of Elder Affairs

## **Meeting Minutes Council of Elder Affairs September 6, 2023**

In attendance: Linda Philbrook, Susan Gagnon, George Copeland, Lorraine Lentini, Joanne Clemons, James Hickey, June Sullivan and Elder Affairs Director Mary Collins

August 2023 minutes were read and were voted 7-0 to accept as written. Mary will take notes for this morning's meeting in the absence of a secretary.

Chair handed meeting to Elder Affairs Director for reorganization of board:

Linda Philbrook and James Hickey placed their name in for Chairperson  
James Hickey will become Chairman with a vote of 4-3-0

Joanne Clemons placed her name in for Vice Chairperson  
Joanne will become Vice Chairperson with a vote of 7-0-0

Susan Gagnon placed her name in for Secretary  
Susan will become Secretary with a vote of 6-0-1

Mary thanked Linda Philbrook for her serving as Chairperson for a number of years. This thanks was voiced by all present. Mary then handed the meeting to new Chairman, James Hickey.

Elder Affairs Director's report:

September Programming Highlights specifically focused on Friend's Cookout scheduled for Sept.26, 11:30-1:30 with a fee of \$8.00.

Relaxation with Linda is moving to the third Wednesdays at 2:00pm. All are welcome.

Building updates:

Mary reported there continues to be a problem with roof in community room. George questioned the on-going issue with the drain spouts at the front door. Mary is aware of this problem and will discuss this with Charlie Baker.

SHINE and fuel assistance update:

Mary reported that MassHealth redetermination letters have been mailed to current recipients. As a result, Mary has been quite busy assisting with completion of these reapplications as well as assisting residents who have been dropped from MassHealth as a result.

Fuel assistance reapplications have been mailed to those who received fuel assistance last year. Linda will assist with reapplications and then will take new applications beginning on November 1.

Current Covid-19 protocol:

Remains unchanged.

Staff Updates:

Mary reports that a help wanted ad will be placed in the Whitman Hanson Express for a part time Activities Assistant. The job will be funded from the annual Formula Grant.

Report of Council Representatives:

# COUNCIL OF ELDER AFFAIRS MEETING MINUTES

## OCTOBER 6, 2023

Date: October 6, 2023

Venue: Senior Center

Time Convened: 10:05 am

Those in Attendance: George Copeland, Susan Gagnon, James Hickey, Lorraine Lentini, June Sullivan and Elder Affairs Director Mary Collins  
Excused Absence: Joanne Clemons, Linda Philbrook and Robin Towne

Meeting was called to order at 10:05 am by Chair, James Hickey

September 2023 minutes were read and were voted 5-0 to accept as written.

### Elder Affairs Director's Report:

The Center has received an invitation to the Public Safety Luncheon for Seniors sponsored by Plymouth County District Attorney, Timothy Cruz on Wednesday, October 25 at noon. Council members who would like to go, need to tell Mary by October 9. They will have to provide their own transportation.

New Hire: Lianna Gagnon has been hired as Assistant Program Coordinator. Her duties are to assist the Program Coordinator, Leah Guerico, with the day care program as well as the point person to contact when scheduling activities in the Center. Lianna has been volunteering at the Center for more than a year helping with some of the frailer elders on the day program. The position is funded through the State's Annual Formula Grant. The amount increased this year due to the fact that Hanson's population of residents over age 60 has jumped to well over 1,000 people in the last decade.

### Programming Update:

Tuesday, October 3- Faith Gernhardt will welcome Ron Horion to the Crafting Corner where he will offer information on his very unique talent, chair crafting.

Wednesday, October 11 @ 8:30a.m. the Bereavement Group will hold its monthly meeting.

Friday, October 13 @ 11:00a.m. Pamela Hoaglund, TSOF, from Diabetic Shoe Solutions will present a workshop on the proper foot care and footwear for people with diabetes

Monday, October 16 @ 1:00p.m. October Movie "Jules" will be presented in the community room.

Tuesday, October 17 @ 10:00a.m. is the Friend's Board Meeting where plans for the Veteran's Day Breakfast will be discussed.

Wednesday, October 18 @ 2:00p.m. is Relaxation with Linda Hyman

Thursday, October 19 @ 10:00a.m. is card making.

Monday October 30 @ 11:00a.m. the "Swingin' Singers" will present their version of "The Wizard".

Tuesday, October 31 @ 1:00p.m. "Bob, Don & Friends" will present a Spooktacular Sing-a-Long Celebration.

**Building Update:** The Building Inspector and the Facilities Manager have assessed the issue with the front door, and are in the process of resolving it. They are also working on the problem of the drainage and icing at the back door as well. The October Town Meeting has allocated money to remove the front brick walkway and repair the front walk to alleviate the slipping hazard.

**Service Incentive Grant:** The State has made available this Grant which makes up to \$25,000 available to upgrade facilities. Mary has talked to the Building Inspector about how our large open space room could be adapted to allow for flexible smaller meeting spaces. The Grant must be submitted by November 1, 2023.

**SHINE and Fuel Assistance Updates:** SHINE Open Enrollment begins on October 17 and ends December 7. Mary and the new volunteers have an enrollment meeting on October 12 when changes for the coming year will be presented. SHINE appointments are already booked through October. Appointments may be booked through Roberta. Fuel Assistance Applications are available, and may be received beginning November 1. Linda will be providing assistance to applicants.

**Current Covid-19 protocol and cases:** There has been an increase of reported cases, The protocol has not changed.

**Report of Council Chair and discussion:** Jim brought up the fact that the percentage of seniors that reside in town is increasing. As of the 2020 census, 1/3 of the residents are 60 years of age or older. He would like to see seniors have more of a voice in town affairs.

**Report of Representatives to:**

O.C.E.S.-Mary was unable to attend the in-person meeting.

O.C.P.C.- Linda has not received any information. Mary has put in a request for information.

Friend's Group-The Paper Shredding Event has been tabled. They are looking for room darkening shades for the center.

Unfinished Business: There was a discussion of available services during a weather emergency. ; Mary stated that the new Fire Chief is in charge of such an emergency in conjunction with other Town departments. Shelter will be provided at the High School. There is a generator in the Meeting House Community Room. Meals on Wheels provides emergency meal packets to all recipients. Mary has a list of vulnerable town residents that she checks on.

New Business- There was none.

The meeting adjourned at 11:46a.m.

Minutes respectfully submitted,

*Susan Gagnon*

Secretary

**COUNCIL OF ELDER AFFAIRS MEETING MINUTES  
NOVEMBER 3, 2023**

Date: November 3, 2023

Venue: Senior Center

Time Convened: 10:06a.m.

Members in Attendance: Joanne Clemons, George Copeland, Susan Gagnon, James Hickey, Lorraine Lentini, Linda Philbrook, June Sullivan, Robin Towne, and Elder Affairs Director Mary Collins

Guest in Attendance: Elizabeth McDermott

Meeting was called to order at 10:06a.m. by Chair, James Hickey.

October 2023 minutes were read and were voted 7-0 to accept as written.

Report of Council Chair and discussion:

James Hickey brought up for discussion the need for the Council to have representatives on the Town's Master Plan Steering Sub-Committee. Linda Philbrook and Joanne Clemons volunteered. Mary Collins will present their names to the Select Board for appointment.

James Hickey also brought up the need for coverage for the front desk for November and December. Susan Gagnon and Elizabeth McDermott volunteered.

Report of Elder Affairs Director:

Upcoming November Activities:

November 8 at 8:30a.m, the monthly Bereavement Group meets.

They are a cohesive group that support each other.

November 9 at 10:00am. is the Annual Veteran's Day Breakfast. The

Veterans Agent will MC, and Lisa Green will be there.

Bob Hyman and Lorraine Lentini will provide music.

November 10 the Center will be closed.

November 15 at 2:00pm. is Relaxation with Linda Hyman.

November 16 at 10:00am. Is Card making a very popular activity.

November 20 at 9:00am. is the Senior Tax Abatement and Veterans Abatement Meeting. This program allows qualified citizens to perform community service for the Town and in doing so receive an abatement on their property tax for the home in which they reside.

November 23 & 24 the Center will be closed for Thanksgiving.

Building Update:

Jude is working on painting the office. The Friends'

Group bought room darkening drapes for the large area, and they have been installed. Money to re-cement the front walkway was allocated at the last town meeting. The work will not start until spring.



## COUNCIL OF ELDER AFFAIRS MEETING MINUTES DECEMBER 1, 2023

Date: December 1, 2023

Venue: Senior Center

Time Convened: 10:10a.m.

Members in Attendance: Joanne Clemons, Susan Gagnon, Linda Philbrook, Robin Towne, and Elder Affairs Director, Mary Collins  
Excused Absence: George Copeland and James Hickey  
Unexcused Absence: Lorraine Lentini and June Sullivan  
Guests: Richard Roberts and Andrew Lowe

Meeting was called to order at 10:10 a.m. by Joanne Clemons, Vice Chair in the absence of James Hickey, Chair.  
November 2023 minutes were read and was voted 4-0 to accept as written.  
Report of Council Chair: In the absence of James Hickey, there was no report.

Report of Elder Affairs Director:

Master Plan Steering Sub-committee member update — Mary reported that Tony ~~Frietas~~ <sup>DEFREITAS</sup> will discuss with the council to discuss the Master Plan for the Maquan School site.

The STAP Program assignments will be coordinated by Mary Collins and Roberta Bartholdson.

Programming Updates—

The Laura James Show will be presented on Friday, December 8 at 1:00pm, The cost is \$5.00.

The December Movie is "White Christmas" on Monday, December 11 at 1:00pm.

The Bereavement Group meets on Wednesday, December 13 at 8:30am.

Karaoke with Rick Ferreira will be presented on Wednesday, December 13 at 10:00am.

The Friend's Board will hold their monthly meeting on Tuesday, December 19 at 10:00am.

The Singin' Singers and Bob, Don & Friends will hold a Holiday Sing Along at 12:30pm on Tuesday December 19.

The Holiday Yankee Swap is on Wednesday December 20 at 10:00am.

The Relaxation Group will meet on Wednesday, December 20 at 2:00pm

Card Making is Thursday, December 21 at 10:00am.

SINGO with Steve is Friday, December 22 at 1:00pm.

Building Update—There is a heating problem with the thermostat code. Charlie Baker is aware of the issue and is taking care of it,

Service Incentive Grant Update—The \$25,000 Grant has been approved. Students from South Shore Technical School will build the room. We did not receive the smaller grant. 138

SHINE and Fuel Assistance Updates—The SHINE Volunteers saw 78 applicants this year. More seniors are applying for fuel assistance this year. DURING OPEN ENROLLMENT.

Report of Representatives to:

O.C.E.S.—Nothing new.

Friends' Group—They voted to send a pastry tray to the Police Dept. They voted to change the date of the December Board Meeting to December 14 at 11:30am.

Unfinished Business—None

New Business—None

Respectfully submitted,

Susan Gagnon

Secretary